

Memorandum

THRU :
THRU :
TO :

SWS
DIN 22 Jul 75
DI

U-039/DID-1B

DATE: 18 JUL 1975

FROM : DID

SUBJECT: Personnel Requirements in Support of the SWS

References: a. DI-1 memorandum, subject: SWS Enlisted Billet, U-405/DI-1B, dated 11 June 1975 (enclosure 1).

b. DI memorandum, subject: Support to Strategic Warning Staff (SWS), U-0058/DI-2, dated 13 June 1975 (enclosure 2).

c. SWS memorandum, subject: same as above, U-0095/SWS, dated 18 June 1975 (enclosure 3).

1. Reference a. informed DI and SWS that a SWS enlisted billet would be moved to DIN during the DI reorganization. Further it stated that a SWS civilian billet would be moved to the word processing center when it was established.

2. Reference b. directed the NMIC Alert Teams to provide message handling support to SWS as the SWS was losing its temporary overage personnel.

3. Reference c. informs the DCI that the SWS staff will need additional support based on the projected loss of the temporary CIA overage and the transfer of the two DIA billets.

4. The support of the SWS on message sorting by the NMIC Alert Teams to date has not been successful. A review of the correspondence between the SWS and DI-2A1 reveals SWS dissatisfaction with DI-2A1 support in April and May 1975. This culminated on 14 May 1975 with the Chief of DI-2A1 requesting SWS to revalidate with DS its requirements for direct message distribution. SWS accepted the recommendation. This is the present method of operation. The DI memorandum of 13 June 1975 (enclosure 2) requested DI-2 to again attempt to provide message support to SWS. This action has been suspended until action on the SWS memorandum (enclosure 3) has been completed.

DIA review(s)
completed.



5. While from a cost effective point of view message sorting should be done only once in the NMIC and by the Alert Teams, past experience indicates this procedure does not meet the SWS requirements. A review of the SWS roster reveals that CIA is providing one clerical personnel. This represents a 1 to 4 ratio which is appropriate. Presently the NSA/Service representation does not include any clerical support; requesting these organizations to augment their support of the SWS with clerical personnel does not appear to be practical. Therefore, DID recommends DIN return to SWS the E-5 that had been provided for typing the WON.

6. The decision on the reassignment of the GS-7 billet from SWS to the projected word processing center should await a trial period. This trial can determine if the word processing center can alleviate enough of the SWS clerical burden to permit a permanent transfer of the billet.

STAT

3 Enclosures a/s

Deputy Director for Intelligence
(Management and Development)
Directorate for Intelligence.

Reassignment of E-5 in DIN to SWS:

Approve _____

Disapprove _____